

**Union Academy of Belleville
Board of Trustees
Bi-Annual Meeting – October 11, 2023**

President, Barry Ormsby, brought the Union Academy of Belleville Board of Trustees Bi-Annual Meeting to order at 7:01 p.m. on Wednesday, October 11, 2023. Members present were John Allen, Jean Williams Appleby, Mary Lee Bettinger, Benjamin Cobb, Nancy David Cobb, Rusty Corron, William E. Eastman, Michael Gleason, Barbara Overton Greene, Dwight Greene, Deborah Stoodley Griffith, David Kiblin, Lydia Millard Miller, Barry Ormsby, Marisa Zehr Riordan, Douglas Shelmidine, Alison Miller VanBrocklin, and Kirk Williams. Also in attendance was Superintendent, Jane Collins.

After reviewing the April 18, 2023 Bi-Annual Meeting minutes, Barry stated that he thought that there was some sort of motion or discussion made at the April 18, 2023 meeting about getting quotes for painting of the Bell Tower and the general consensus of the Board was to go with the cheaper quote. He apologized if that was not the case. After some discussion, the trustees' consensus was that the painting needed to be done regardless. Barb Greene motioned to accept the minutes with Doug Shelmidine seconding the motion. Motion carried.

Barbara Greene gave the Treasurer's Report. (Please see the attached booklet.) She stated that an addition of the Jim Stockwell Bell Tower Donation Fund line, for \$4,715.00, needs to be added. Barb drew attention to the RBC decreasing \$23,000, in the matter of a month. Bill Eastman motioned to accept the treasurer's report with Doug Shelmidine seconding the motion. Motion carried.

Bill Eastman gave the Endowment Committee Report. (See attached.) It was the consensus of the Endowment Committee, along with RBC's advisement, that \$50,000 of stocks be moved to a CD. RBC will be getting back to Bill on whether the term is a year or longer. J.W. Allen motioned to accept the minutes with Doug Shelmidine seconding the motion. Motion carried.

Marisa Riordan gave the Endowment Promotions Committee Report. (See attached.) Rusty Corron motioned to accept the report with Bill Eastman seconding the motion. Motion carried.

Marisa Riordan gave the Scholarship Committee Report. (See attached.) Doug Shelmidine motioned to accept the report with Bill Eastman seconding the motion. Motion carried.

Marisa Riordan gave the Membership Committee Report. There are currently twenty-seven active members of the UAB Trustees. According to the By-laws, new members will be added to keep active membership at thirty. The Membership Committee keeps a running list of members to nominate. Any trustee may communicate with Linda Zehr-Chair, Marisa Riordan or Craig Veley of names they would like added to the list. They may do this at any time. There are currently six names on the list for member nominations. Linda has made up ballots with all six names on it and the committee is asking each trustee to vote for three. Nancy Cobb and David Kiblin will then tally the results to be announced later in the meeting.

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Charters and By-Laws Report-No Report.

Kirk Williams gave the Buildings and Grounds Committee Report. (See attached.) With all the Bell Tower concerns that Kirk listed, Barry wondered if the budget line for the 2023-2024 Building and Grounds should be increased to allow for repairs of the Bell Tower. The budget is currently \$1,000. After some discussion, Kirk Williams motioned for the Building and Grounds Annual Allocation for 2023-2024 Budget be raised to \$2,000, effective 10/11/2023, with Bill Eastman seconding the motion. Motion carried. Superintendent Collins' stated that the cost for J & R Electric to come and fix the wiring for the new bell to work was \$6,500. BHCS has not heard back yet from the insurance as to whether that amount will be covered under the initial insurance claim. Once BHCS receives word, they will relay it to the UAB Executive Committee. Nancy Cobb motioned to allow the Executive Committee to use funds from the General Fund to pay the remaining amount not covered by insurance, not to exceed a limit of \$10,000. Rusty Corron seconded. The motion was carried. It was mentioned that the exterior lights of the Bell Tower are not working. Ms. Collins stated that she would have someone look into it and will get back to the committee. Mike Gleason inquired on the old playground equipment. He was wondering what the next step would be for him to get the equipment, as he has not heard back from anyone after inquiring about it. Ms. Collins stated that she would look into that, as well. Bill Eastman motioned to accept the report with Mary Bettinger seconding. Motion carried.

Lydia Miller gave the Historical Committee Report. She stated that a Graduates' Banquet brochure was created with information on the UAB. Lydia provided pictures, Melanie provided the wording and Marisa printed the brochures. The committee has gradually worked through all of Maurice Herron's boxes. With the help of BHCS's IT department, a new computer and printer/copier/scanner was purchased and set-up. Doug Shelmidine motioned to accept the report with Bill Eastman seconding. Motion carried.

There was not a Publicity Committee Report.

Nancy Cobb gave the Resolutions Committee Report. (See attached.) We remembered Edward "Ned" Martelle.

Superintendent Collins' gave the Superintendent's Report. She stated the Annual Ag Fair, held Saturday, September 23, 2023, occurred outside and inside the Ag/Tech Wing and it was well attended. She informed the committee that the percentage of seniors that have gotten a Career and Technical Education (CTE) National Endorsement has increased dramatically. Ms. Collins did exit interviews with the Class of 2023 seniors and it was mentioned that the CTE students are not able to apply for the UAB scholarships. With the cost of books, equipment, etc., an award or scholarship would be appreciated. It was the general consensus to defer this to the Scholarship Committee to figure out a way to format the CTE students to be able to receive an award or scholarship. Seniors going into the military or work force were mentioned also.

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Old Business:

J.W. Allen did some research on finding the best option of an on-line donation website. It needs to be one where the UAB, as a not-for-profit organization, can get 100% of the proceeds. He found that the site the NYS FFA Association uses might be a good fit. It is important that the site allow any charges or fees to be incurred by the donor and that the donor's information is available so that the Scholarship Committee can personally express their appreciation. A motion was made by Kirk Williams for Barb Greene to set up a separate checking account solely for any on-line donations and for J.W. Allen and the executive committee to get the on-line donation website all set up. In addition, a policy will need to be created for the transfer of money to be moved to a safe account once it reaches a certain dollar amount. Jean Appleby seconded and the motion was carried.

New Business:

Should the UAB have their own post office box? In the past the secretary's post office box was used for mailings and receiving of donations-by-mail. Mary Bettinger motioned that a small post office box be rented at the Belleville, NY Post Office. Rusty Corron seconded and the motion was carried. Barb Greene suggested that the minimum monetary amount to create an individually named scholarship be raised from \$1,000 in order to help sustain each scholarship for many years to come. Kirk Williams motioned that effective January 1, 2024, the minimum monetary amount to create an individually named scholarship be set at \$2,500. Mary Bettinger seconded the motion and it was carried.

Barb Greene presented the 2023-2024 Budget. She noted that with the new resolution made during the Buildings and Grounds report, the Bell Tower Repair line is now set at \$2,000. A motion was made by Barb Greene to accept the 2023-2024 Budget with a second from Bill Eastman. Motion carried.

The 2023-2024 slate of officers was presented by Nancy Cobb. Barry Ormsby has agreed to remain president, John Gleason as vice president, Marisa Riordan as secretary and Barbara Greene as treasurer. There were not any nominations from the floor. A motion was made by Doug Shelmidine to close the polls and have the secretary cast one ballot for the presented slate of officers. Bill Eastman seconded the motion and it was carried.

Nancy Cobb presented the results of the vote for three new members. Proposed new trustee members are David Green-Class of 1988, Jean Lee-Mosier-Class of 1972, and Catherine (Dick) Morenus-Class of 1970. Linda will contact them via a letter.

Bill Eastman motioned to adjourn the meeting at 8:21 PM with J.W. Allen seconding. Motion carried.

The next meeting will be determined. The secretary will notify the trustees via a "Save the Date".

Respectfully submitted by,

Marisa (Zehr) Riordan